



To: \_\_\_\_\_

Date: \_\_\_\_\_

Subject: **Financial Guarantee** in the Amount of \$ \_\_\_\_\_  
Check # \_\_\_\_\_ Received by (staff initials): \_\_\_\_\_

Project Name: \_\_\_\_\_

Location: Section \_\_\_\_\_, Town of \_\_\_\_\_ LRD File # \_\_\_\_\_

This memo shall serve as a receipt for the above noted Financial Guarantee and as an agreement of the purpose and conditions for release by Waukesha County (herein referred to as the "County").

#### **Authority.**

The authority of the County to collect and hold this Financial Guarantee is stated in Section 14-347(e) of the Waukesha County Code of Ordinances – under Ch. 14, Article VIII: Stormwater Management and Erosion Control (herein referred to as the "Ordinance").

#### **Purpose.**

The purpose of this Financial Guarantee is to ensure compliance with the Ordinance and the terms and conditions of an Erosion Control and Stormwater Management Permit issued for the above noted project.

#### **Conditions For Release.**

All of the following items must be provided or completed before a financial guarantee can be released:

1. As-Built Survey Documents. A certified surveyor or professional engineer licensed in Wisconsin shall provide as-built documentation for all storm water management practices and certify that they represent actual location and elevations of all key features in accordance with County as-built standards.
2. Construction and Planting Certification. A professional engineer shall certify, following County standards, that the as-built documents and construction methods/materials used comply with the approved plans and all applicable County or State technical standards for the storm water practice. Any changes may require the submittal of additional design documentation. Plantings may be certified by a landscaper.
3. Maintenance Agreement. A copy of a recorded maintenance agreement, stamped by the Waukesha County Register of Deeds, must be provided for all storm water management practices associated with this project. The agreement shall show that it has been recorded for all applicable properties.
4. Final Inspection. The County shall complete a final inspection of the property and certify compliance with the permit and the Ordinance. Compliance cannot be certified until the site is "stabilized", which by ordinance definition means *"that vegetation is well established or other surfacing material is in place and the risk of further soil erosion is minimal."*

If the County should use any portion of the Financial Guarantee to complete permit activities, due to default or improper action by the permit holder, the County shall withhold any amounts owed for this work, in accordance with the Ordinance.